



## Morice Town and Drake Primary Academies Management Plan 2019

Monday 11 <sup>th</sup> February 2019 Meetings start at 4pm (Morice Town)	Monday 11 <sup>th</sup> March 2019 Meetings start at 4pm (Drake)
<p><u><i>Procedural</i></u>  Welcome and Apologies  Declaration of interests  Minutes of the last meeting and matters arising  Chair's and Head's urgent business</p> <p><u><i>Academy Improvement, overview and scrutiny</i></u>  Monitor the success of the phonics programme  Review progress on Strategic Improvement Plan  Review Parent View and plan parent surveys  Review variations in budget spend and re-forecasts  Review the academy emergency plan  Review the risk register  Admissions update  Barriers to progress</p> <p><u><i>Local Governance monitoring and development</i></u>  <b>Report from Early Years champion</b>  <b>Report from SENDCo LAC report</b>  <b>Report from Pupil premium champion</b>  Governor visits  Clerk's Update – membership, local and national strategies  Governor training  LGB Action Plan  Reach South Board update</p> <p><u><i>Policy Review</i></u>  Review and maintain Behaviour policy  Review and maintain the SEN policy</p>	<p><u><i>Procedural</i></u>  Welcome and Apologies  Declaration of interests  Minutes of last meeting and matters arising  Chair's and Head's urgent business</p> <p><u><i>Academy Improvement, overview and scrutiny</i></u>  Performance Management update  Review parent survey results  Report on impact of pupil premium  Report on quality of teaching and pupil progress  Questions on Headteacher's report  Report on predicted outcomes for cohorts and years  Plan survey of staff/pupils (as required)  Review variations in budget spend and re-forecasts  Review of academy website  Barriers to progress</p> <p><u><i>Local Governance monitoring and development</i></u>  <b>Report from Maths champion</b>  <b>Report from English champion</b>  Other Governor visits  Clerk's Update – membership, local and national strategies  Governor training  LGB Action Plan  Reach South Board update</p> <p><u><i>Policy Review</i></u>  Review and maintain Complaints policy</p>

\* Agenda's based on the Management Plan 2018-19 will be reviewed prior to each meeting and amended when necessary.

<p>Monday 13<sup>th</sup> May 2019 Meetings start at 4pm (Morice Town)</p>	<p>Monday 8<sup>th</sup> July 2019 Meetings start at 4pm (Drake)</p>
<p><u>Procedural</u> Welcome and Apologies Declaration of interests Minutes of the last meeting Matters arising Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Review progress on Strategic Improvement Plan Review variations in budget spend and re-forecasts Review staffing structure for following year Review of staff CPD/shared expertise Barriers to progress</p> <p><u>Local Governance monitoring and development</u> <b>Report on review of Single Central Record</b> <b>Report from SENDCo</b> <b>Report from safeguarding champion</b> Other Governor visits Clerk's Update – membership, local and national strategies Governor training LGB Action Plan Reach South Board update</p>	<p><u>Procedural</u> Welcome and Apologies Declaration of interests Minutes of last meeting Matters arising Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> End of year testing results Review progress on Strategic Improvement Plan and adopt a new plan for the coming year Questions on Headteacher's report Academy self-evaluation report Review variations in budget spend and re-forecasts Barriers to progress</p> <p><u>Local Governance monitoring and development</u> <b>Report from Early Years champion</b> <b>Report from Grants and Pupil premium champion</b> Other Governor visits Clerk's Update – membership, local and national strategies Governor training Governor Action Plan – new items for following year Strategic planning by FGB Election of chair and vice chair Appoint governors with specific responsibilities for the year ahead Set up a hearings committee (staffing, exclusions and complaints) Appoint Performance Management governors and secure training</p>

	Evaluation of LGB's work
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